



**THE CITY OF SAN DIEGO**

**M E M O R A N D U M**

DATE: April 3, 2020  
TO: Contractors  
FROM: James Nagelvoort, City Engineer, Public Works Department  
SUBJECT: City of San Diego Construction Operations During COVID-19

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During the COVID19 crisis, the City continues its commitment to provide the general public with safe and reliable infrastructure systems. City is maintaining all essential functions during this crisis. To that end, construction and maintenance projects vital to a fully functioning infrastructure system are currently moving forward. As Contractors, you play a vital role in helping us deliver our program of projects.

First and foremost, we continue to maintain and encourage the safety and well-being of employees, consultants, and our construction partners. If anyone finds themselves in a situation where they feel unsafe or unhealthy, they are encouraged to take steps to remedy their circumstances.

To ensure that our practices and procedures are consistent with measures to help limit the spread of COVID-19 while carrying out our essential operations, the City continues to closely coordinate with, and monitor information and updates from the Centers for Disease Control and Prevention (CDC), the California Department of Public Health (CA DPH), the San Diego County Health and Human Services Agency and others related to COVID-19. Per the County of San Diego Public Health orders, starting at 12 am on April 4, 2020, facial coverings will be required for all essential employees who interact with members of the public. In addition, by 12 am on April 7, 2020, essential businesses, must create and post COVID-19 protocols for appropriate guidelines, behaviors, and sanitation at each business, and facility. Please refer to the following link for County requirements,

[https://www.sandiegocounty.gov/content/dam/sdc/hhsa/programs/phs/Epidemiology/covid19/Addendum\\_regarding\\_face\\_coverings\\_and\\_public\\_parks.pdf](https://www.sandiegocounty.gov/content/dam/sdc/hhsa/programs/phs/Epidemiology/covid19/Addendum_regarding_face_coverings_and_public_parks.pdf)

“Essential employees” include, but not limited to, all construction personnel and supporting staff working on construction sites located within the City of San Diego limits. “Essential businesses” include, but not limited to, all contractors working within the City of San Diego limits.

As such, you will be expected to meet these requirements and ensure that facial coverings are worn by all and proper signage displayed, or construction will be suspended until these requirements are met. Furthermore, as CDC, CA DPH and San Diego county requirements change, we will be enforcing any new requirements.

Additionally, as stated in Section 5-1 "Laws and Regulations" of the Greenbook/Whitebook, Contractors are required to comply with applicable occupational safety and health standards, rules, regulations, and orders. Contractors must contact the local public health service department for information concerning public health conditions within the area of the project. Additionally, Contractors must have an Injury and Illness Prevention Program per CalOSHA. It is essential that everyone working on construction projects take practical measures to minimize exposure and prevent transmission of the virus. City is implementing the use of teleconferencing and videoconferencing for meetings with Contractors. When necessary to meet in person, we are using the practice of social distancing.

City is committed to fully support construction projects with City and consultant staff to meet our inspection and administrative obligations as we continue to support the economy and maintain the public's health and safety, despite the challenges. Thank you for your continued commitment to our City.

If you have questions or concerns, please contact your Resident Engineer.

Take care of yourselves and stay safe and healthy.



James Nagelvoort, PE C-55919  
City Engineer

cc: Honorable Mara Elliott, City Attorney  
Kris Michell, Chief Operating Officer  
Ronald H. Villa, Assistant Chief Operating Officer  
Jeff Sturak, Assistant Chief Operating Officer  
Erik Caldwell, Deputy Chief Operating Officer, Smart and Sustainable Communities  
Johnnie Perkins, Deputy Chief Operating Officer, Public Utilities  
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Alia Khouri, Deputy Chief Operating Officer, General Services  
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